

by: Jessica Stirling
Deputy City Clerk
Next Bill: #2486
Next Ordinance: #2486
Next Resolution: #2019-29



CITY COUNCIL
COUNCIL CHAMBERS
MONDAY, AUGUST 12, 2019
6:00 to 6:50 P.M.
WORK SESSION AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. MAYOR'S COMMENTS AND ANNOUNCEMENTS

IV. FOR INFORMATION

A. Department of Planning and Parks

1. Community Park – Phase III Update (Wards – All)
2. Wildwood Community Garden – Update on its Completion and Opening [May 11, 2019] (Wards – All)

B. Historic Preservation Commission

1. Update on 2019 Work Program of the City's Historic Preservation Commission (Wards – All)

C. Wildwood Celebration Commission

1. Update on 2019 Wildwood Celebration Commission and Parade Commitments of City Council Members (Wards -All)

D. Rural Internet Access Committee

1. Rural Internet Access Update (Wards – All)

E. Construction Project Updates (Wards – All)

V. FOR ACTION

- A. Escrow consideration relating to a two (2) lot, residential subdivision, which funds were collected for a future roadway improvement, but is now approximately eight (8) years later. The previous owner of the parent parcel of ground is seeking relief to the City's retention of the funds, given this individual has no ownership stake in the new lots. (Ward – Six)

- B. EXECUTIVE [CLOSED] SESSION: Legal Actions, Causes of Action, Litigation or Privileged Communications Between the City's Representatives and its Attorneys [RSMO 610.021(1) 1994] and hiring, firing, disciplining or promoting employees by a public governmental body [RSMO 610.021 (3) 1994]

VI. MISCELLANEOUS – None

VII. ADJOURNMENT

City Council will consider and act upon the matters listed above, and such others as may be presented at the meeting and determined to be appropriate for discussion at that time.

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The City of Wildwood will provide reasonable accommodations for persons attending City Council meetings. Requests for reasonable accommodations should be made by contacting Jessica Stirminger, Deputy City Clerk at 636-458-0440 or email at jessica@cityofwildwood.com at least 48 hours prior to the start of the meeting.

by: Jessica Stirmlinger
Deputy City Clerk



CITY COUNCIL
COUNCIL CHAMBERS
MONDAY, AUGUST 12, 2019
7:00 P.M.
AMENDED AGENDA

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **PLEDGE OF ALLEGIANCE** – Boy Scout Troop 456

IV. **APPROVAL OF MINUTES** – July 22, 2019 Work Session & Regular Agenda Minutes

V. **PUBLIC PARTICIPATION**

- A. Public Participation and Hearing Procedures
- B. Officials' Responses

VI. **MAYOR'S ANNOUNCEMENTS AND APPOINTMENTS**

- A. Announcements
 - 1. Closed Captioning of Livestream Meetings
- B. Appointments
 - 1. Carol Holthouse - Erosion Task Force – Citizen Representative – Ward 4
 - 2. Rhonda Loggia – Architectural Review Board, Alternate – Ward 1 – Term July 2021

VII. **PUBLIC HEARING(S)** - None

VIII. **LEGISLATION**

A. **UNFINISHED BUSINESS** –

- 1. **BILL #2483** AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AUTHORIZING THE CO-INTERIM CITY ADMINISTRATORS TO EXECUTE AND ISSUE A PURCHASE ORDER FOR CERTAIN

SECURITY ITEMS INTENDED FOR INSTALLATION AT CITY HALL, WHICH RELATE TO OCCUPANT SAFETY, THROUGH THE USE OF PROPOSITION P SALES TAX FUNDS. *Recommended by the Board of Public Safety and the Department of Planning and Parks (Second Reading) (Wards – All)*

Direct Budgetary Impact: \$66,000

2. **BILL #2484** AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI TO EXECUTE A CONSULTANT/SERVICES AGREEMENT ON BEHALF OF THE CITY OF WILDWOOD WITH SC ENGINEERING, LLC, d/b/a COCHRAN, FOR THE DESIGN OF SMALL BRIDGE AND BOX CULVERT REPLACEMENTS ON BOUQUET ROAD AND WILD HORSE CREEK ROAD WITHIN THE CITY OF WILDWOOD. *Recommended by the Administration / Public Works Committee (Second Reading) (Ward – One)*

Direct Budgetary Impact: \$21,960

3. **BILL #2485** AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING AN AGREEMENT WITH THE MISSOURI OFFICE OF STATE COURTS ADMINISTRATOR (OSCA) FOR IMPLEMENTATION OF THE SHOW-ME COURTS (SMC) AUTOMATION SOFTWARE AND IMPOSING A COURT AUTOMATION SURCHARGE OF SEVEN DOLLARS ON MUNICIPAL CASES IN ORDER TO ASSIST IN PAYMENT THEREOF AND AMENDING THE MUNICIPAL CODE RELATING THERETO. *Recommended by the City Attorney and Co – Interim City Administrators (Second Reading) (Wards – All)*

Direct Budgetary Impact: TBD

B. NEW BUSINESS –

1. **BILL #2486** AN ORDINANCE APPOINTING SAMUEL L. ANSELM TO THE OFFICE OF CITY ADMINISTRATOR; ESTABLISHING THE COMPENSATION OF THE CITY ADMINISTRATOR; AND AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT. *Recommended by the City Administrator Search Committee and Mayor Bowlin (First Reading) (Wards – All)*

Direct Budgetary Impact: \$155,000 plus benefits

2. **BILL #2487** AN ORDINANCE APPOINTING JESSICA STIRMLINGER TO THE OFFICE OF CITY CLERK FOR THE CITY OF WILDWOOD, MISSOURI; AND ESTABLISHING THE COMPENSATION OF THE CITY CLERK. *Recommended by Mayor Bowlin (First Reading) (Wards – All)*

Direct Budgetary Impact: \$65,500 plus benefits

3. **BILL #2488** AN ORDINANCE APPOINTING STEPHEN CROSS TO THE OFFICE OF TREASURER FOR THE CITY OF WILDWOOD, MISSOURI; AND ESTABLISHING THE COMPENSATION FOR THE CITY TREASURER. *Recommended by Mayor Bowlin (First Reading) (Wards – All)*

Direct Budgetary Impact: \$923.08 plus benefits per week for 4 weeks and \$5,000 annual for Treasurer

4. **BILL #2489** AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI, ON BEHALF OF THE CITY OF WILDWOOD, MISSOURI, TO EXECUTE AND ISSUE A PURCHASE ORDER TO INTEGRATED FACILITY SERVICES TO PROVIDE AND INSTALL THE VERSION 3.0 SOFTWARE UPGRADE AND ALL RELATED COMPONENTS, RE-DESIGN THE GRAPHICS

PACKAGE AND REMOVE ALL JAVA-RELATED COMPONENTS. *Recommended by Co Interim City Administrators* (First Reading) (Wards – All)

Direct Budgetary Impact: not to exceed \$15,495.00

5. **BILL #2490** AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI HEREBY AUTHORIZING THE ADDITION OF A NEW SUBSECTION (SUBSECTION V.) WITHIN CHAPTER 415 OF THE CITY OF WILDWOOD'S CODE OF ORDINANCES, SPECIFICALLY CHAPTER 415.380 (V.), MISCELLANEOUS REGULATIONS, WHICH WOULD ADDRESS CERTAIN ISSUES AND CONCERNS RELATING TO HOTELS, MOTELS, AND SIMILAR TYPES OF USES, SPECIFICALLY REGARDING GUEST VEHICLES AND THE IDENTIFICATION OF THEM RELATIVE TO PARKING AND/OR STORAGE IN CONJUNCTION WITH THESE ACTIVITIES, ALL BEING CONSISTENT WITH THE ACTION OF THE PLANNING AND ZONING COMMISSION DATED JUNE 3, 2019, IN ITS LETTER OF RECOMMENDATION ON THIS MATTER. *Recommended by Planning and Zoning Commission* (First Reading) (Wards – All)

Direct Budgetary Impact: None

6. **BILL #2491** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI THAT APPROVES AN ADJUSTMENT OF CERTAIN COMMON BOUNDARY LINES BETWEEN TWO (2) LOTS OF RECORD, WHICH ARE DESCRIBED AS PART OF THE NORTHWEST ¼ OF THE NORTHWEST ¼ OF SECTION 26, TOWNSHIP 45 NORTH, RANGE 3 EAST, CITY OF WILDWOOD, ST. LOUIS COUNTY, MISSOURI, AND MORE SPECIFICALLY SITUATED ON THE WEST SIDE OF STATE ROUTE 109, AT ITS INTERSECTION WITH OLD EATHERTON ROAD, THEREBY TRANSFERRING AN AREA OF APPROXIMATELY ONE (1) ACRE BETWEEN THE RESPECTIVE PROPERTIES, THEREBY ALLOWING FOR THE CHURCH'S NEW WASTEWATER TREATMENT FACILITY TO BE PLACED ON THE TRACT OF LAND, WHERE THE USE IS CURRENTLY LOCATED, AND WILL BE KNOWN AS "THE BOUNDARY ADJUSTMENT PLAT OF ST. PAUL'S LUTHERAN CHURCH. *Recommended by the Department of Planning* (First Reading) (Ward – Three)

Direct Budgetary Impact: None

7. **BILL #2492** AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI TO ENTER INTO A CONTRACT WITH BYRNE & JONES CONSTRUCTION, INC. FOR THE INSTALLATION OF AN OVERFLOW PARKING LOT AT THE AL FOSTER MEMORIAL TRAILHEAD, AS INDICATED IN THE BID DOCUMENTS AND SPECIFICATIONS, ALL IN KEEPING WITH THE DOCUMENTATION SUBMITTED BY SUCH IN RESPONSE TO THE CITY'S ADVERTISEMENT IN THIS REGARD, AND THE RECOMMENDATION OF THE PLANNING AND PARKS COMMITTEE OF CITY COUNCIL REGARDING THIS PROJECT'S COMPONENTS. *Recommended by the Planning and Parks Committee of City Council* (First Reading) (Ward – Six)

Direct Budgetary Impact: \$102,000

8. **BILL #2493** AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI, ON BEHALF OF THE CITY OF WILDWOOD, MISSOURI, TO EXECUTE A CONSULTANT/SERVICES AGREEMENT WITH GEOTECHNOLOGY, INC. TO COMPLETE GEOPHYSICAL SURVEYS AND GEOTECHNICAL EXPLORATIONS, AS NECESSARY, TO EVALUATE THE STABILITY AND SAFETY OF PIERSIDE LANE, AS IT IS CONSTRUCTED ON AN EARTHEN DAM THAT FORMS THE LARGE

WATER FEATURE WITHIN THE HARBORS AT LAKE CHESTERFIELD SUBDIVISION. *Recommended at the July 22, 2019 City Council Work Session (Wards – Four and Seven)*

Direct Budgetary Impact: \$58,800 (\$24,186.55 will be provided from an existing special escrow)

IX. **RESOLUTIONS** –

- A. **RESOLUTION #2019-29** A RESOLUTION OF THE CITY OF WILDWOOD, MISSOURI, ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST FOR CERTAIN MUNICIPAL OFFICIALS. *Recommended by the Co-Interim City Administrators and City Attorney (Wards – All)*

Direct Budgetary Impact: None

X. **MISCELLANEOUS**

- A. Receive and File – Three (3) Items

1. P.Z. 10-19 Dennis Hall, 17555 Thunder Mountain Road, Wildwood, Missouri 63025, c/o Solar SME, 2727 Lyndon B. Johnson Freeway, Suite 762 Dallas, Texas 75234 – A request for a Conditional Use Permit (CUP) in the NU Non-Urban Residence District (Street Address: 17555 Thunder Mountain Road/Locator Number: 27W310090), for the installation of roof-mounted solar panels, which are to be so situated on the dwelling as to be visible from an adjoining roadway. This request is to be reviewed in accordance with Chapter 415.090 NU Non-Urban Residence District Regulations of the City of Wildwood Zoning Ordinance, which establishes standards and requirements for the installation of solar panels. The requested permit is required due to the panels' placement on the front facing area of the dwelling's roof, which abuts a defined roadway. (Ward – Six)
2. A recommendation report by the Department of Planning for consideration and action by the Planning and Zoning Commission on an additional parking lot area for the Al Foster Memorial Trailhead; FPPS Floodplain Park and Scenic District; southeast corner of 3rd Street and Grand Avenue; which supports the installation thirty-nine (39) parking spaces in the immediate vicinity of the trailhead, where the original gravel lot was previously located. (Ward – Six)
3. Receipt and filing of revised Planning and Zoning Commission's By-Laws for consideration and action by its members. (Wards – All)

XI. **ADJOURNMENT**

City Council Will Consider and Act Upon the Matters Listed Above, and Such Others as May Be Presented at the Meeting and Determined to Be Appropriate for Discussion at That Time.

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